Ready4Cambridge

Phrases, collocations & idioms	(Phrasal) verbs	Adjectives	Nouns
Be all in a day's work	Close down (the company)	Collaborative (working	Careers day/fair
Burn the candle at both ends	Commute	environment)	(take a) career break
Climb/move up the corporate/career	Juggle (demands)	Dead-end (job)	Code (of conduct)
ladder	Job-share	Dedicated (to one's job)	(family-run) enterprise
Do (all) the donkey work	Pull together	Ergonomic (office furniture)	(holiday) entitlement
Do some groundwork	Wear sb down	Hectic (schedule)	Expert (at/in/on sth)
Have a good head for (business)		High-powered (position)	Flexible working
Pursue interests outside of work		Overworked	Home working
Run oneself into the ground		Underemployed (worker)	Hot-desking
Slog it out		Underpaid	(do an) internship
Take (all the) credit (for)			Newbie
Take time off work			Office politics
Walk of life			Promotion prospects
Work around the clock			(in the) realm (of)
Work like a dog			(on) sick leave
			Timekeeping (of workmates)
			(heavy/light) workload
			Work permit
			Work station

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